

NOTTINGHAM CITY COUNCIL

LICENSING COMMITTEE

MINUTES

of meeting held on **14 JUNE 2010** at the

Council House from 6.50 pm to 7.04 pm

Councillor Cresswell (Chair)
Councillor Akhtar
Councillor Clarke-Smith
Councillor Davie
Councillor Grocock
Councillor Ibrahim
Councillor James
Councillor A Khan
Councillor G Khan
Councillor Liversidge
Councillor Marshall
Councillor Munir
Councillor Packer
Councillor Smith
Councillor Wildgust

indicates present at meeting

1 APPOINTMENT OF VICE-CHAIR

RESOLVED that Councillor Grocock be appointed Vice-Chair for the municipal year 2010/11.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Clarke-Smith, A Khan and Packer.

3 DECLARATIONS OF INTERESTS

No declarations of interests were made.

4 MINUTES

RESOLVED that the minutes of the last meeting held on 11 May 2009, copies of which had been circulated, be confirmed and signed by the Chair.

5 MEMBERSHIP AND SCHEDULING OF LICENSING PANELS 2010/11

Consideration was given to a report of the Deputy Chief Executive/Corporate Director of Resources, copies of which had been circulated, outlining the administrative procedures in connection with the organisation and discharge of licensing business by the Authority.

RESOLVED:

(1) that, having regard to the nominations received, the following matters in connection with the administration of the licensing function of this Authority be approved:-

(a) the membership of four sub-committees (to be known as Licensing Panels A to D), consisting of no more or less than three members with substitutes to be drawn from the 15 members of this Committee:

Labour Group

Councillor Cresswell (Chair)
Councillor Grocock
Councillor Ibrahim
Councillor James
Councillor G Khan
Councillor Liversidge
Councillor Munir
Councillor Packer
Councillor Smith
Councillor Wildgust
Vacancy

Substitutes: Councillors Bull,
Edwards, 4 To be Notified

Conservative Group

Councillor Clarke-Smith
Councillor Davie

Substitutes: Councillors Benson, Culley,
Morley, Price and Spencer

Liberal Democrat Group

Councillor Akhtar
Councillor Marshall

Substitutes: Councillors Foster, Long,
Oldham and Sutton

(b) that the Licensing Panels A to D consist of the following members of the Committee:

PANEL A (Monday 10.00am)

Councillor Cresswell (Chair)
Councillor Munir
Councillor Smith

PANEL C (Thursday 10.00am)

Councillor Ibrahim (Chair)
Councillor Cresswell
Councillor Marshall

PANEL B (Tuesday 10.00am)

Councillor Grocock (Chair)
Councillor Wildgust
Councillor G Khan

PANEL D (Monday 2.00pm)

Councillor James (Chair)
Councillor Akhtar
Councillor Packer

Panel Substitutes: Councillor Foster, 2 Vacancies to be notified

(c) that a Special Licensing Panel (Tuesday 10.00am) be constituted as follows:

- (i) Composition: any three Chairs of Licensing Panels A to D;**
- (ii) Ordinary Membership: Councillors Cresswell, Grocock and Ibrahim;**
- (iii) Ordinary Substitute: Councillor James;**
- (iv) In the event of only two ordinary members being available and the Ordinary and Panel substitutes being unavailable, the third Special Licensing Panel member to be drawn from the membership of the Licensing Panels;**
- (v) the table of delegated functions set out in Appendix 2 to the report;**

(2) that the following be noted:-

- (a) that Licensing Committee meetings would be notified as and when required;**
- (b) that Panel meetings had been arranged as set out in Appendix 3 to the report;**
- (c) that Special Licensing Panels would be arranged:-**
 - (i) comprising of any three Chairs of Licensing Panels with the ability to use a non-chair substitute to be drawn from the membership of the Panels;**
 - (ii) to meet as required to determine complex or contentious licensing applications and to determine reviews of licences;**
 - (iii) with the Head of Public Protection being responsible for the referral of applications and reviews to the Special Licensing Panel, following consultation with the Chair or Vice-Chair of the Licensing Committee;**
 - (iv) using the allocation procedure used for arranging Special Licensing Panel meetings as detailed in Appendix 4 to the report.**